

QUICK REFERENCE DOCUMENT **BROKER BILL**

For Middle Market Property, General Liability, Auto, Umbrella, Excess, Auto and Workers Compensation

Middle Market Property, General Liability, Umbrella, Excess

Broker Statements	Two statements that print on the 28th of each month 1. Admitted Business 2. Non-Admitted Business
Statement Due Dates	Due on the 30th of the month (except February – which is due on March 2nd)
Payment Terms	The end of the month plus 30 days
Installment Fees	Charged once per account, starting with the 2nd installment • \$10 per installment for every state except FL and WV • \$5 per installment for West Virginia • \$3 per installment for Florida
Past Due Notices	Automatically sent via mail to the broker 7 days after due date
Notices of Cancellation	Automatically sent via certified mail to the insured with a cc to the broker and interested parties 14 days after due date
Reinstatement Notices	Automatically sent via mail to the insured with a cc to the broker and interested parties if payment is received by the Cancellation Effective Date
Online Payments	www.agcs.allianz.com/usbilling
Payment Mailing Address	Allianz Global Corporate & Specialty, PO Box 3915, Carol Stream, IL 60132
Overnight Payment Address	Allianz Global Corporate & Specialty, Attn: AGCS AB – LB 3915, 8430 W. Bryn Mawr, Chicago, IL 60631
Wiring Instructions	Citibank NA, 111 Wall St., New York, NY 10043 ABA# 021000089 Account Number – 31145245 SWIFT – CITIUS33

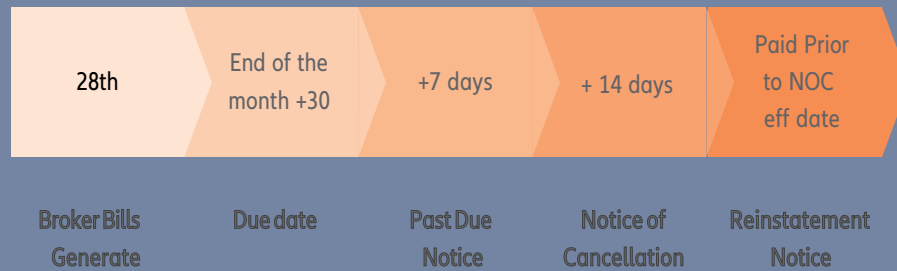
Auto and Workers Compensation

Broker Statements	One statement that prints on the 28th of each month
Statement Due Dates	Due on the 30th of the month (except February – which is due on March 2nd)
Payment Terms	The end of the month plus 30 days
Installment Fees	None
Past Due Notices	Manually sent via email to the broker 7 days after due date
Notices of Cancellation	Manually sent via certified mail to the insured with a cc to the broker and interested parties 14 days after due date
Reinstatement Notices	Manually sent via mail to the insured with a cc to the broker and interested parties if payment is received by the Cancellation Effective Date
Online Payments	www.allianz-go.com
Payment Mailing Address	Allianz Global Corporate & Specialty, PO Box 3783, Carol Stream, IL 60132
Overnight Payment Address	First Data, Attn: AGCS AB – LB 3783, 8430 W. Bryn Mawr, Chicago, IL 60631
Wiring Instructions	Citibank NA, 111 Wall St., New York, NY 10043 ABA# 021000089 Account Number – 31138096 SWIFT – CITIUS33

INSTALLMENT PLANS (X= Inception Date)

- **Full Pay** – Full premium due on X (The inception date of the policy)
- **2 Pay** – Two equal installments due on X and X+150
- **4 Pay** – Four equal installments due on X, X+75, X+150 and X+240
- **10 Pay** – 1st Installment is 25% of premium, 2nd – 9th Installment are 8.33% of premium, and 10th installment is 8.36% of premium and are due on X, X+30, X+60, X+90, X+120, X+150, X+180, X+210, and X+240

GENERAL BILLING TIMELINE



FOR QUESTIONS OR CONCERNS, PLEASE CONTACT:

Middle Market Property, General Liability, Umbrella and Excess:
billing@agcs.allianz.com
1-800-882-6919

Auto & Workers Compensation:
customerservice@allianz-go.com
1-844-842-4255