

# HOSPITALITY RISK MANAGEMENT

## PUBLIC POOL/SPA FACILITY SAFETY CHECKLIST

ALLIANZ RISK CONSULTING



Providing safe public pool and spa facilities for your guests or tenants requires daily inspections and maintenance. Use this checklist to conduct a self-inspection at your recreational water facility.

	ADEQUATE	ADDRESS
<b>WATER QUALITY</b>		
Clean and clear		
No algae growth in pool water, on sides or bottom, on tile		
<b>SAFETY SIGNS AND LIFE-SAVING EQUIPMENT (CLEARLY VISIBLE)</b>		
"No Lifeguard on Duty" or lifeguard on-duty hours		
"No Diving"		
"Hours of Operation" posted at entrances		
Age restrictions		
911 Emergency		
"No Glass Containers" in pool areas		
"No Running"		
All life-saving devices, such as buoys and hooks, are in the immediate area of the pool		
Depth markings on the top and inner sides at surface level		
"No Unaccompanied Minors"		
<b>POOL AREA ENCLOSURE</b>		
Fencing		
Minimum perpendicular height of 48"		
Openings in or under enclosure – maximum of 4 inches		
Planters or other structures that might allow small children to climb over the enclosure – no closer than 36" measured horizontally		
<b>DOORS AND GATES</b>		
Have secured access controlled by a locked gate, if not staffed by lifeguards		
Equipped with child resistant self-closing and self-latching device and are fully operational		
Remain latched when pool is not in use		
Open outward away from the pool		
Capable of being locked when pool is closed or in need of repairs		
<b>PUBLIC RESTROOMS</b>		
All sinks, toilets, urinals and showers clean and in good repair		

	ADEQUATE	ADDRESS
Floors, walls and ceilings clean and in good repair		
Hot and cold water provided at all sinks		
Soap and towels provided in approved dispensers at hand sinks		
Doors to restrooms are self-closing		
Screens in good repair and provided on all windows		
<b>GENERAL REQUIREMENTS</b>		
Daily records of pool maintenance and operations available		
Ladders and handrails secure and in good repair		
All tiles on pool sides in good repair (not cracked or missing)		
All pool lighting is functional with focused lighting illuminating warning signs in the evening		
Pool deck is in good physical condition		
All equipment in pool area is in good repair and physical condition		
Electrical outlets in pool area protected with ground fault interruption safety devices		
<b>ENTRAPMENT HAZARDS</b>		
Proper suction drain covers installed and inspected daily to confirm that drain covers are tight and in place		
Skimmers checked (baskets, lids, flow adjustors) for blockage		
On/Off switch to the circulation pump clearly and conspicuously labeled and location of pump clearly identified		
New construction – minimum of two outlets per pump with pipe centers at least 3 feet apart		
Older pool – single suction outlet – use drain design configuration that prevents a seal from occurring (large aspect cover)		
Safety back-up system installed on outlet drains that monitors the function of the drain outlet/circulation system and relieves suction forces in the event of entrapment (upgraded improvement)		
<b>ADA ACCESSIBILITY LIFT</b>		
Cover secured on unit when not in use/properly stored when in use		
No horseplay signage on cover and lift		
Operator instructions properly mounted on or near equipment		
Operator instruction clear and legible		
Hard-wired power supply positively grounded		

	ADEQUATE	ADDRESS
Ground fault interruption safety devices properly tested		
If battery powered – battery free of corrosion and fully charged throughout pool hours of operation		
Lift cycle tested per manufacturer’s recommendations		
All personal securing straps are in good condition		
Fixed lift properly secured		
All required staff appropriately trained on use and maintenance		

This article provides general information and recommendations that may apply to many different situations. Any recommendations described in this article are not intended to be specific to your unique situation. Consult with your staff and specialists to determine how and whether the information in this article might guide you in developing specific plans or procedures for your operations. This article does not substitute for legal advice, which should come from your own counsel.

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